

**Resource Opportunities Centre  
Meeting of the Board of Directors  
Tuesday, May 7, 2019: 6:30 PM**

<u>ITEM</u>	<u>Time</u>	<u>Discussion/Decision/Action/Follow-up</u>
<b>1.0 Call to order/attendance/ welcome guests</b>	6:30PM- 6:35 PM	Nicole sent regrets. Al, John, Rob, Peggy, Art, Brad, Coralee, Lisa, Shirley, Jessica & Amy present.
<b>2.0 Approval of Agenda</b>		Motion to approve - Motion Carried.
<b>3.0 Approval of the Minutes (Two Versions) (sent out April 5)</b>		Motion to approve - Motion Carried.
<b>4.0 Business Arising from the Minutes</b>	6:40 PM	ED confirmed the outstanding OHS items are in hand; the posting occupancy limits for specific rooms is challenging as the fire departments don't do these evaluations any longer for existing buildings; we will post the ones we do have and our HRM liaison agreed that was the best course of action.
<b>5.0 Standing Reports</b>	6:45-7:45	Standard reports were deferred with only a few brief statements from staff.
5.1 ED Report		ED noted the Community Transit grants are not yet open but her contact at NSTrip will advise when they are, and sent a copy of last year's application so she can begin preparation.
5.2 Program & Event updates 5.2(b) Volunteer Opportunities Upcoming		Management noted that community meal volunteers are always welcome; spring programming is underway and preparations for summer are beginning.
5.3 Report from the Treasurer: Budget		Treasurer and Operations and Finance Manager shared two versions of a budget for 2019/2010, noting additional budget pressures for the upcoming year result in a deficit budget. Revenue opportunities were discussed, noting space is nearly maxed out and staff capacity is at a premium for events. Moved and seconded, that the budget scenario with the larger deficit be adopted in principle, with the caveat that finance staff would take a last look and make some minor adjustments in order to reduce the deficit if at all possible. Motion carried unanimously. Board members further offered to spearhead some fundraising initiatives without adding additional burden to staff to execute the activities, and these discussions will be ongoing. An updated budget document will be circulated with the minutes.
5.4. Operations Report		Management provided an update on a staff member who resigned due to some personal circumstances that required a move out of the community over the Easter

		weekend, leaving them no option for transportation to work.
<b>5.0 New Business</b>		ED met with a community member who is interested in joining the board. Board members support his nomination/application, and he is expected at the AGM.  We confirmed that all existing board members are planning to return in the upcoming year.
<b>6.0 Community Announcements (all)</b> Upcoming events, notes of interest from other communities/groups	7 45 PM	Participants shared upcoming events in their respective communities.
<b>7.0 Adjournment/next meeting</b>	7:50 PM	Decision to cancel May 27 meeting, and convene on the AGM date a half hour earlier for a short business meeting (if required). AGM begins at 630 pm, Monday, June 10 at the PRCC. Same format as previous years with staff reports and a high-level financial overview. Required quorum for our AGM is 10, including board members.  Motion to adjourn received.