

**Resource Opportunities Centre
Meeting of the Board of Directors
Monday, September 24, 2018**

<u>ITEM</u>	<u>Time</u>	<u>Discussion/Decision/Action/Follow-up</u>
1.0 Call to order/attendance/welcome guests	6:30PM- 6:40PM	No guests. Brad, Al, Peggy, Rob, Coralee, Lisa, Jessica, Amy, Shirley (recorder) in attendance. 6:35 Meeting called to order. Regrets from John, Nicole. Rob assumed the chair role in Al's absence. Resignation from Liz Amyoony via email this morning.
2.0 Approval of Agenda		
3.0 Approval of Minutes: No meetings July/August		AGM Minutes from June will be approved at next year's AGM. Agenda approved (Coralee, Art)
4.0 Business Arising from the Minutes - none		
5.0 Standing Reports	6:40	
5.1 ED Report – Circulated in advance	6:40-6:50	Circulated but highlighted during the meeting for the board's information. Full report as circulated is attached.
5.2 Program & Event updates (Jessica)	6: 50-7:13	Jessica provided updates re: programs and events, highlighting new food event Savour Saturday, new breakfast offerings at the market. Provided overview of Seniors Garden Party and National Pickleball Day. Summer camp was very well attended, lots of new staff, delivered a great program. Tech students offered full day camps that were tech-related (robots, makey-makey, audio production, a couple of girls-only camps as well). Also put together a virtual tour for us; working on getting that launched on our website. Fall programs are well underway and attendance is good. Before and After School programs underway, some challenges with short staffing and bussing, but things are leveling out. Still looking for one more staff to help cover things as we'd prefer. Preschool program also underway, opened to 2.5 year olds, so don't need to be fully potty trained.
5.3 Volunteer Opportunities Upcoming		Community meals can always use support; prep

(Jessica)		and clean up. Thursday evenings for Friday Feast prep; Savour Saturdays. Farmer's Market for food/clean up and counting attendees. Lunch and learn - serving and clean up.
5.4 Report from the Treasurer	7:13-7:15	Brad reviewed August financials with Amy and Shirley; full review to end of September held at October meeting.
5.5.Operations Report (Amy)	7:15-7:55 PM	<p>Amy provided updates on OHS issues, challenging behaviours with junior high students hanging out after school.</p> <p>Amy reported on water issues; HRM is working to solve the problem. Pane of glass in Fitness centre to be replaced.</p> <p>Staffing front desk: Team decision to hire another staff person for the front desk; recognizing they may experience a reduction in hours but that they don't have the capacity to fill all the shifts or manage if someone is on leave or is ill.</p> <p>Amy shared her experience in the Ecology Action Food Leadership program; she's learning a lot and enjoying the course. Her project focuses on developing the market; the program deals mainly with food sovereignty. Amy will be applying for a small grant for the market.</p> <p>Amy also provided an update from some local groups she is connected to as well.</p>
6.0 New Business		
6.1 Officer Elections	7:55 PM	<p>Board elections were held, with no nominations from the floor.</p> <p>Al: Chair Rob: Vice Chair Brad: Treasurer Lisa: Secretary (with support from Shirley).</p> <p>Coralee has agreed in the next year to participate on the Executive.</p>
6.2 October 29 Event	7:20-7:40 PM	Rob and Coralee have agreed on behalf of Village Green and the Scouts to participate.
7.0 Community Announcements (all) Upcoming events, notes of interest from other communities/groups	7:40 PM	<p>Sept 25 – Movie looking for extras in East Dover. Community Meal / fishing village setting. All welcome, food will be served!</p> <p>Oct 20 – Crafters Market at PRCC, 10-4</p> <p>Oct 20 – Savour Saturday, 5-11 PM</p>
8.0 Adjournment/next meeting October 22, 2018	7:45 PM	Peggy.