

**Resource Opportunities Centre
Meeting of the Board of Directors
Date/Time: February 23, 2021 6:30-8:00 pm**

<u>ITEM</u>	<u>Time</u>	<u>Discussion/Decision/Action/Follow-up</u>
1.0 Call to order/attendance	6:30PM- 6:45 PM	Regrets: Present: Operations Manager, Programs Manager (attendance was not recorded by the secretary in error) Absent without notification:
2.0 Approval of Agenda		Motion required -
3.0 Approval of the Minutes from last meeting. Date: Feburay		Motion required- *There was a note that we were down to 6 members however it was in fact 8 members.
4.0 Business Arising from the Minutes	6::50PM	
4.1 Strategic Planning	6:55PM	The HRM Community Developer role is currently vacant, therefore not available to the board at this time. (read an email from the past Community Developer) Motion: Defer consideration until September 2021. Motion Made: Rob Second: Brad
4.2 Facility Operating Agreement	6:58PM	Operations Manager spoke to Andy and the Facility Operating Agreement is not required at the moment. They are looking at within 12-18 months. Motion: Review one section per board meeting. Motion Made: Brad Second: Rob
5.0 Standing Reports	7:00 PM	Brad read the finance report.
5.1 Finance Report		Operations Manager provided more details for financial report
5.2 Update from Managers	7:05 PM	Al read a departure of ED report. Its states as follows: "As you are aware, following our last official board meeting the Executive Director submitted her resignation, effective November 20, 2020. The Executive Committee met prior to the departure of the Executive Director to discuss moving forward in the short term. The decision was made to not fill the position immediately, due to the financial constraints brought on by Covid-19, and in order to focus on the operations of the facility and reopening. We reviewed the Executive Director job description and determined the responsibilities of this role could be met by the existing employees until March 31 st , 2021, the end of our fiscal year. This will allow for a full discussion about the

		organizational structure to take place with the larger board while reducing the financial burden on the organization as we work to reopen under these difficult and uncertain circumstances.”
5.3 Operations Report	71:5 PM	Operations Manager
5.4 Programs/Events		Programs Manager
New Business	8:00 PM	
6.0 AGM 6.1 Re opening plan		<p>Due to the state of emergency, we do not need to host an AGM until after 90 days of that state of emergency is lifted. Operations Manager is currently investigating video media options.</p> <p>Operations Manager provided update. (See attached)</p> <p>Motion: For each manager attend the next board meeting in order for board to support them.</p> <p>Make made : Rob Second Brad.</p>
7.0 Community Announcements	9:15 PM	Upcoming events, notes of interest from other communities/groups
8.0 Adjournment/next meeting	9:44 PM	