

**Resource Opportunities Centre
Minutes of the Board of Directors
Date/Time: March 30, 2021 6:30-8:00 pm**

<u>ITEM</u>	<u>Time</u>	<u>Discussion/Decision/Action/Follow-up</u>
1.0 Call to order/attendance	6:45 PM- 6:48 PM	Regrets: Al Present: Brad, Rob, Coralee, Lisa, Operations/Finance Manager, Programs/Events Manager Absent Nicole and Bill
2.0 Approval of Agenda		Motion required –Rob
3.0 Approval of the Minutes from last meeting. Date: February 23, 2021		Motion required- Brad Second – Coralee Minor adjustments made from last minutes.
4.0 Business Arising from the Minutes		
4.1 Facility Operating Agreement		Defer for next meeting.
5.0 Standing Reports		Read to board.
5.1 Finance Report/Budget 2021-2022		Read financial report.
5.2 Update from Managers		
5.3 Operations Report		Have had issues with snow removal company. Will go to tender for next season. Insurance- Reviewed policy and decided to change the policy as it is expiring Farmers Market-Sales are doing very well. Online platform will likely stay. Increased vendors. Operations Manager & Programs Manager both have completed their HR course.
5.4 Programs/Events		Programs Manager read her report with updates to current programing and expected programming for future dates.
New Business		
6.0 AGM		Discuss at a later day as covid restrictions are changing. We are not required to host an AGM until the state of emergency is lifted, however we are looking at various options and will discuss at a later date.
6.1 Spring/Summer Programming and Maintenance to Website.		Discussed current situation with regards to restrictions and which programs or events the centre can offer safely.
7.0 Community Announcements		Upcoming events, notes of interest from other communities/groups
8.0 Adjournment/next meeting	9.12PM	Some board members to meet at an informal meeting to update the ROC website as it hasn't been updated since 2019. This is a quick working meeting.