

Resource Opportunities Centre
Meeting of the Board of Executive Directors
Date/Time: May 2, 2021 1:30 pm-3:00 pm

<u>ITEM</u>	<u>Time</u>	<u>Discussion/Decision/Action/Follow-up</u>
1.0 Call to order/attendance		Present: Rob, Coralee, Nicole, Brad, Al, Lisa, Operations/Finance Manager, Programs/Events Manager Absent: Bill
2.0 Approval of Agenda		Minor change needed around Operations report. Note that time did not permit Operations Manager to provide her report.
3.0 Board Recruitment	1:30 PM	<p>Operations Manager and Programs Manager to provide assets mapping training and offered to help facilitate that.</p> <p>Rob also has some tools ie spreadsheet for a template. Set time for a working meeting to work through the asset mapping. Board to reach out to non-active board member(s).</p> <p>Setting a tentative date for the AGM.</p> <p>Motion-Nicole, Set a date for the AGM Second Motion-Rob</p> <p>.</p> <p>Motion –Nicole: Set a soft time frame from end of July/ first of August. Motion- Seconded-Rob</p> <p>Operations Manager provided a brief update-Deficit is better than the initial thought due to wage subsidy.</p> <p>Surplus funds will be applied to deficit.</p> <p>Currently not running any programs except farmers market. Discussed options with parents and the centre could not offer online learning to children in any daycare program and safety of staff taken into account regarding not offering child care.</p> <p>Farmer’s Market- It is not a large money maker, however it is providing much needed food security for the community. Looking at the fee structure starting in July. This was part of the ROC initiative.</p> <p>Need was identified as a front desk person to alleviate managers time.</p> <p>Summer Camps-Will be hiring summer students to host</p>
4.0 Brief Financial update		

<p>5.0 Programming</p>	<p>camps as funding was approved through the summer student grant.</p> <p>Looking at a reopening plan to hit the ground running. Jessica to email board after April 21st update on programming.</p> <p>Next steps:</p> <ol style="list-style-type: none"> 1.) Set date for AGM (Between July24/August 7) 2.) Asset Mapping 3.) Programs Manager to email the board on after April 21st press conference regarding programming option. 3.) Update on the custodial department. 4.)Operations Manager to circulate budget from board to vote on.
<p>5.0 Adjournment/Next Meeting</p>	<ol style="list-style-type: none"> 1.) Discussion around staffing; front desk person and custodial team. 2.) Programming going forward. 3.) Next Board Meeting Wed, April 26, at 6:30 pm-8:00 pm via Zoom. 4.) Budget approval. 5.) Discussion around city counsellor. <p>Motion to adjourn –Nicole Motion seconded-Coralee</p>