

Resource Opportunities Centre
Meeting of the Board of Executive Directors
Date/Time: May 26, 2021 7pm-8:30 pm

ITEM	Time	Discussion/Decision/Action/Follow-up
1.0 Call to order/attendance		Present: Rob, Coralee, Al, Nicole, Brad, Lisa, Operations/Finance Manager, Programs/Events Manager Absent without notice:
2.0 Approval of Agenda		Motion required-Nicole Motion required-Rob Two little typos noted
3.0 Standard Reports	7:00 PM- 7: 25PM	Many of the annual inspections were completed. The fire prevention inspection was noted as challenging. A number of items were identified. These items will be addressed. Farmers market is doing well and sales are higher than usual. Additional covid protocols have been implemented. Have been approved for food security funding relating to the farmer market, however it requires a partnership with a local organization (pending).
4.0 Business Arising from the Minutes		
4.1 Custodial Team Update	7:25 PM- 7:30 PM	Custodial update provided. Part-time employment positions will be posted soon to fill vacancies.
4.2 Health Insurance	7:30 PM- 7:40 PM	Insurance update regarding FTE amid covid-19 closures.
4.3 Staffing needs, front desk.		Front desk coverage update. Due to covid resurgence existing staff will continue to operate front desk.
5.0 Finance Report	7:40 PM	Motion-Nicole Motion-Rob Accept the budget at the maximum expenses. Unanimously passed.
6.0 Program Report		Child care update. After surveying parents, it was decided that there was not a need for the 'two week shutdown'. Under the current guidelines only licensed daycares are permitted to stay open. Parents were surveyed again, and if there is a need staff will approach the province for special allowances to offer it. Summer camp- Had a conversation with Dr. Strang. He was confident that summer camps will be allowed to be open. However, details are still to be determined based on status of covid. Students will be hired by the end of June. Once the pubic guidelines allow, the summer camp registrations will open up. Customers who were registered for adult recreational programming were contacted regarding options for

		<p>reopening.</p> <p>Approved for a small grant from Participation to offer large outdoors fitness classes.</p> <p>Small catering jobs ongoing.</p> <p>Looking at options for “senior lunches to go” in the future.</p> <p>Asset mapping homework will be sent out to the Board.</p>
7.0 AGM		Postpone conversation to next meeting.
5.0 Adjournment/next meeting	8:30 PM	<p>Asset mapping on June 13, 1:30 pm</p> <p>Next Board meeting will be June 27,1:30 pm</p> <p>Agenda Items:</p> <p>1. AGM</p> <p>Move to adjourn</p> <p>Motion-Nicole</p> <p>Motion seconded-Rob</p>